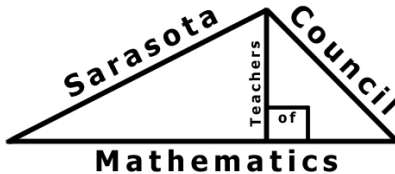


**Constitution of the
Sarasota Council of Teachers of Mathematics**



Article I. Name

The organization shall be known as the Sarasota Council of Teachers of Mathematics and shall use the initials SCTM.

Article II. Purpose

The purpose of SCTM shall be to:

- a) support and promote interest in mathematics,**
- b) improve mathematics instruction,**
- c) improve teacher education programs in mathematics,**
- d) provide services regarding mathematics instruction,**
- e) cooperate with, and support other organizations for the improvement of mathematics education.**

Article III. Membership and Dues

Section 1. Membership eligibility requirements and privileges shall be:

Any staff member of a public, private, or charter school in Sarasota and surrounding counties, or any employee of Public Instruction of Sarasota and surrounding counties, or any resident of Sarasota County and surrounding counties involved in or interested in the teaching of mathematics shall be eligible for active membership. An active member shall have full voting rights and privileges.

Section 2. Dues shall cover the fiscal year of July 1 through June 30 and shall be \$12.00 for active membership (College students may join for free.)

Section 3. Life Time membership will be awarded to all past Sarasota County Mathematics Supervisors upon their retirement in recognition of their support of SCTM membership and activities.

Article IV. Officers

Section 1. The officers of SCTM shall be President, Vice President, Secretary, Treasurer, Web Page Editor, four School Level Representatives (Elementary, Middle, High School, College) and an NCTM Representative, (SCTM Past President). Each officer shall be an active member of SCTM.

Section 2. The duties of the officers shall be:

- a) President – The President shall preside over all meetings of SCTM and of the Executive Board, shall see that all provisions of the Constitution are fulfilled by appropriate officers and committee chairmen and shall serve as an ex-officio member of all committees.**
- b) Vice President – The Vice President shall preside in the absence of the President and shall be chairman of the Program Committee.**
- c) Secretary – The Secretary shall keep records and minutes of all SCTM meetings and Executive Board meetings and shall be responsible for all correspondence and communications.**
- d) Treasurer – The Treasurer shall maintain current financial and membership records and shall receive and disperse monies as authorized by the Executive Board. The Treasurer will be responsible for maintaining an electronic membership list that will be shared with the Secretary, Web Page Editor, President, and all other Executive Board as needed.**

Section 2. The duties of the officers shall be:

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- e) Web Page Editor – The Web Page Editor shall be the “Web Master”, shall organize, edit, produce, and distribute, (post) all information, flyers, notices, from SCTM. The Web Page Editor will also maintain a current electronic membership list and assist the Executive Board with timely dispersion of communication and news items. The Web Page Editor will also maintain a secure contact list of all officers in SCTM.**
- f) School Level Representatives – The School Level Representatives (Elementary, Middle, High School, and College) shall serve as liaison between SCTM and the teachers of the represented school levels, shall promote the activities and membership in SCTM at their level.**
- g) The four School Level Representatives shall constitute the Nominating Committee.**
- h) NCTM Representative – The NCTM Representative shall serve as a liaison between SCTM and NCTM, shall promote the activities and memberships in NCTM, shall ensure availability of NCTM Educational materials, shall serve as resource person from SCTM to NCTM. The NCTM Representative shall be the immediate past President of SCTM.**

Section 3. The Executive Board shall consist of elected officers and representatives. A simple majority shall constitute a quorum. The Sarasota County Supervisor of Mathematics shall serve as an ex-officio member of the Executive Board. In the event any office is vacated, the Executive Board shall select a replacement for the unexpired term.

Section 4. The election of officers and the term of office for all officers shall be:

- a) All officers of SCTM shall be elected biannually at the fourth quarterly meeting in an odd numbered year.**
- b) All officers shall serve a two year term.**
- c) All officers shall be elected by written ballot of the membership. All newly elected officers shall assume their duties at the conclusion of the fiscal in which they were elected.**

Article V. Committees

The standing committees shall be:

- a) Nominating Committee – The Nominating Committee shall consist of the four School Level Representatives and shall submit at least one name for each office to the membership during the third quarterly meeting prior to election.**

- b) **Program Committee – The Program Committee shall be chaired by the Vice President and shall be responsible for the planning of all programs for meetings.**

Article VI. Meetings

SCTM shall hold quarterly general meetings based on the school calendar. Additional general meetings may be called, or events cancelled / rescheduled by the President or the Executive Board provided the membership is given at least 30 days prior notice to the meeting.

Article VII. Dissolution

If at any time SCTM shall cease to carry out the purposes as herein stated, all assets and property held by it, whether in trust or otherwise, shall, after the payments of its liabilities, be held in account in case of timely reorganization, or be paid over to an organization, which has similar purposes and has established its tax-exempt status under Section 501 (3) of the Internal Revenue Code of 1954 as now enacted or as it may be applied exclusively for such charitable, scientific, and educational programs.

Article VIII. Amendments

Any active member may propose changes in this Constitution by submitting the proposed changes at least 30 days prior to a quarterly meeting. The proposed changes must be presented in writing to the membership at least 30 days prior to the quarterly meeting. The proposed changes must be approved by two-thirds of the active members present at the quarterly meeting.

Article IX. Parliamentary Authority

The rules contained in Robert's Rules of Order, Revised shall govern SCTM in all cases to which they are applicable and in which they are not inconsistent with the Constitution and any special rules of order SCTM may adopt.

Adopted 3/85; amended 3/87, amended 3/10